

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, AUGUST 17, 7:30 P.M.**

1. Supervisor Kearns called the meeting to order at 7:34 P.M.
2. **Roll Call**
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller, Supervisor Kearns
Nays: None. Motion Carries.
5. **Regular Business**
 - A. Approval of Minutes of July 20 15, 2015 Township Regular Meeting
Trustee Ziller asked about the bill for repairing the man from Coral Township's tractor. Road Commissioner Poznanski stated that there was no name, address or phone number on the invoice and asked that if anyone knows him to please let him know. He plans to submit to the insurance company.
Motion by Trustee Ziller, second by Trustee Holtorf to approve the minutes of the July 20, 2015 Regular Meeting.
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk, Supervisor Kearns
Nays: None. Motion Carries.
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**
Motion by Trustee Holtorf, second by Trustee Wagner to approve payment of the unpaid bills for The Township.
Ayes: Trustees Holtorf, Wagner, Ziller, Zirk, Supervisor Kearns
Nays: None. Motion Carries.
 - C. Review Road and Bridge Warrant check detail. **(Exhibit II)**
Trustee Ziller stated that this is the last time he will approve oiling and sanding of the roads.
Motion by Trustee Wagner, second by Trustee Holtorf to approve the Road and Bridge Warrant Check detail.
Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns
Nays: None. Motion Carries.
6. **Public Comment/Board Members Response to Public Comment**
None.
7. **New Business**
Discussion and potential to re-affirm the Township Clerk as the Township FOIA Officer
Supervisor Kearns stated that Clerk Hurley has always been the FOIA Officer and went through the training to prepare for the role early on. He said that Mr. Zielinski has appointed himself the FOIA Officer. Assessor Zielinski read from a letter from the Attorney General's Office written to him and Attorney Joe Gottemoller. The last paragraph states that "...it is up to each public body to determine who shall serve as its FOIA Officer(s)." He stressed that he is a public body and can therefore appoint one.
Motion by Trustee Wagner, second by Trustee Ziller to re-appoint Clerk Hurley as the sole and exclusive FOIA Officer for Grafton Township.
Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns
Nays: None. Motion Carries.
8. **Old Business**
Supervisor Kearns states that the next day is the closing of the sale of the property on Haligus Road. He said there should be about \$72,000 after the fees, etc. He'd like to use that money to pay off the loan. Also, one van is sold, and there's a new van on order, with delivery expected in November.

9. Committee and Officer Reports

Supervisor

Supervisor Kearns informed the group of a meeting the next day at the County Administration building from 7pm-9pm to allow residents an opportunity to weigh in on the Township Consolidation plans being considered. He encouraged everyone to attend.

Trustee

Audit Committee

Assessor

Assessor Zielinski said that he just wrapped up 20 properties that went to the Property Tax Appeal Board. He is looking to submit assessments to the County in mid-September. He also informed the board that some of his staff is going to training.

Road District

Road Commissioner Poznanski said that he had quotes for the parking lot, which are good for two months. Huntley Parks could do it over the weekend. Also, the electronic recycling program has been suspended. The company that was taking the materials is out of business. He is working on a solution. He is working on replacing the skidsteer and is considering a used one with high-flow, grinder and bucket.

Clerk

10. Executive Session

Motion by Trustee Wagner, second by Trustee Zirk to adjourn the public meeting to convene an executive session to discuss pending litigation and two personnel issues pursuant to 5ILCS 120/2(c)(11).

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller, Supervisor Kearns

Nays: None. Motion Carries.

Meeting adjourns at 8:06 pm.

11. Return to Public Meeting

Supervisor Kearns called the meeting to order at 8:38 pm.

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.

12. Discussion and potential action of items as discussed during Executive Session

Supervisor Kearns said that two FOIA requests from Bryan McKnight were received and that Clerk Hurley requested Assessor Zielinski provide her the information so that she could respond to the request. Assessor Zielinski did not provide Clerk Hurley with the information. Instead, he sent his response directly to the requester, but the response was incomplete.

Motion by Trustee Wagner, second by Trustee Holtorf to make a formal Resolution directed to Assessor Zielinski that he must provide complete and full documentation to Clerk Hurley responsive to the FOIA requests from Mr McKnight. Also, to Resolve that Assessor Zielinski provide to Clerk Hurley whatever documents that were already given to Bryan McKnight.

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns

Nays: None. Motion Carries.

13. Adjournment

Motion by Trustee Wagner, second by Trustee Holtorf to adjourn the meeting at 8:40 P.M.

All Ayes.

No Nays. Meeting adjourned at 8:40 P.M.

Submitted,
Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR AUGUST 17, 2015 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.



Betty Zirk - Grafton Township Trustee



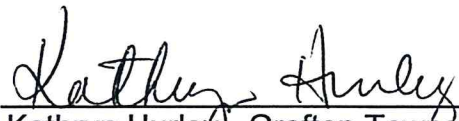
Joe Holtorf - Grafton Township Trustee



Dan Ziller Jr. - Grafton Township Trustee



Bob Wagner - Grafton Township Trustee



Kathryn Hurley - Grafton Township Clerk



Jim Kearns - Grafton Township Supervisor

Exhibit II

**GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR AUGUST 17, 2015 MEETING**

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

Exhibit III

**GRAFTON TOWNSHIP
BUDGET HEARINGS
PUBLIC REQUEST TO ADDRESS BOARD**

Date: August 17 2015

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